



Contingency Planning

As required by the Department for Education, we have contingency plans in place to enable us to manage any local or national lockdowns due to COVID-19, ensuring continuity of education for our students. These plans follow the guidance in the following documents:

[Guidance for full opening: schools](#)

[Contain framework](#)

[How schools can plan for tier 2 restrictions](#)

In local areas where restrictions are implemented for certain sectors (from national direction), it is expected that education settings will usually remain fully open to all; however, there may be exceptional circumstances in which some level of restriction to education is required in a local area. In those situations, restrictions will be implemented in a phased manner, the key aim being to retain as much face-to-face education as possible. These 'tiers of restriction' will ensure that extensive limitations on education are a last resort, and that priority is given to vulnerable children and children of critical workers for face-to-face provision in all cases.

As required by the Department for Education, we have based our contingency planning on four tiers: we are currently operating at Tier 1. Details of how the different tiers would operate can be found overleaf.

Tier	General principles	Who is in school?	Remote provision	Practicalities
Tier 1	<ul style="list-style-type: none"> - Education settings remain open 	<ul style="list-style-type: none"> - All students (in year-group bubbles) - All staff 	<ul style="list-style-type: none"> - Individual students and groups of students who are self-isolating have access to teaching and learning materials via <i>Teams</i> 	<ul style="list-style-type: none"> - 4-weekly timetable and 3-lesson day in operation to minimise contacts and enable staggers of break and lunch times
Tier 2	<ul style="list-style-type: none"> - Secondary schools will move to a rota model, combining on-site provision with remote education 	<ul style="list-style-type: none"> - Year groups will attend school on a rota basis - Children of key workers - Vulnerable students - All staff 	<ul style="list-style-type: none"> - Individual students and groups of students who are self-isolating will have access to teaching and learning materials via <i>Teams</i> - Students in year groups not in school will access education remotely, via <i>Teams</i> 	<ul style="list-style-type: none"> - Rota system will be put in place, with students spending two weeks at school followed by two weeks at home - This will allow more than sufficient time for symptoms to present themselves and for students to self-isolate and avoid transmitting the virus to others - Students from Years 7, 9 and 11 will be on site for two weeks, followed by students in Years 8, 10 and the sixth form - We will return to the 'normal' 5-period day and fortnightly timetable - Students in school will be zoned at break and lunch times to avoid mixing bubbles as far as possible - Children of key workers and vulnerable students will be able to access on-site provision during their scheduled time on site - Children of key workers and vulnerable students will have access to remote lessons in computer rooms when their year groups are not on site, and will avoid mixing with other year groups in school
Tier 3	<ul style="list-style-type: none"> - Secondary schools will allow full-time provision only to vulnerable students, children of key workers and selected year groups (to be identified by Department for Education) 	<ul style="list-style-type: none"> - Children in identified year groups - Children of key workers - Vulnerable students - All staff 	<ul style="list-style-type: none"> - Individual students and groups of students who are self-isolating will have access to teaching and learning materials via <i>Teams</i> - Students in year groups not in school will access education remotely, via <i>Teams</i> 	<ul style="list-style-type: none"> - Students in the identified year groups will attend school as usual - We will return to the 'normal' 5-period day and fortnightly timetable - Students in school will be zoned at break and lunch times to avoid mixing bubbles as far as possible - Children of key workers and vulnerable students will be able to access on-site provision if they are in identified year groups - Children of key workers and vulnerable students will have access to remote lessons in computer rooms if their year groups are not identified, and will avoid mixing with other bubbles in school
Tier 4	<ul style="list-style-type: none"> - Secondary schools will limit attendance to vulnerable students and children of key workers 	<ul style="list-style-type: none"> - Children of key workers - Vulnerable students - Rota for teaching staff 	<ul style="list-style-type: none"> - Students will access education remotely, via <i>Teams</i> 	<ul style="list-style-type: none"> - We will return to the 'normal' 5-period day and fortnightly timetable - Children of key workers and vulnerable students will access remote lessons in computer rooms